

<b>Job Title:</b>	<b>Access to HE History Tutor</b>
<b>Salary:</b>	£38.02 - £42.84
<b>Responsible to:</b>	Head of Curriculum (Access to HE)
<b>Purpose:</b>	To deliver outstanding teaching and facilitate effective learning for Access to HE learners

**Responsibilities:**

- Deliver outstanding sessions to students on the Access to HE programme
  - Support students on a 1:1 basis where necessary
  - Meet the learning needs of individual students via suitable differentiation and identification of those who would benefit from additional learning support.
  - Mark and feedback to students in a timely fashion
  - Monitor and evaluate the performance of students
  - Refer students appropriate to College support services via the Student Support Administrator e.g. learning support, counselling, hardship, childcare, and for any issues related to access of college resources
  - Establish good relationships with learners which promotes the achievement of learning
  - Choose a variety of teaching and learning methods which are appropriate for the subject being studied and individual learners. Ensure equal opportunities are promoted
  - Give effective and constructive feedback; formatively and summative.
  - Track and record individual learner's progress and achievements as appropriate
  - To ensure all necessary administration connected with the course is completed including registers and risk assessments
  - Attend events on an ad hoc basis to include; open events, visits and guest speaker sessions.
  - To attend meetings and relevant training, to include internal and external verification procedures as necessary
  - Prioritising the safeguarding of all students and participate in training on safeguarding matters
  - Contributing to the elimination of unlawful discrimination, harassment and victimisation; advance equality of opportunity and foster good relations between people who share a protected characteristic and those who do not.
  - Any other tasks reasonably required by the Principal
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**Essential Requirements**

- A degree in history or related subject
- L3 teaching qualification (or desire to complete one alongside the role)
- Excellent organisational and record keeping skills
- Excellent communication skills
- Flexible, committed and able to work as part of a larger team

**Desirable Requirements**

- PGCE/Cert ED
- Experience of working in an FE setting
- Has experience of working within the law sector
- Confident and very able delivering online using virtual learning environments and live video software.